

JOB TITLE: Security / Gate Guard PAY: \$20.00 Hour JOB CLASS: Independent Contract

Effective Date: 9/1/2024 - 9/25/2024

## SUMMARY

Looking for an individual to control and secure several access points or gates throughout Ninilchik Natives Association, Inc lands by recording and verifying permits issued from September 1 - September 25.

## RESPONSIBILITIES

- Security Observances: Reporting on vehicles present and any trespassing issues.
- Check individuals at check points for permit.
- Monitor the assigned property, staying vigilant to detect unauthorized vehicles, trespassers or individuals loitering and provide a professional deterrence and calming presence.
- Conduct all of your duties with the highest level of professionalism, tenacity, and a superior work ethic with a willingness to carry out orders and not take shortcuts.

## **NECESSARY SKILLS AND KNOWLEDGE**

- Dependable, honest, and trustworthy.
- Ability to work independently and as part of a dynamic team.

## MINIMUM QUALIFICATIONS

- 18 years of age or older
- Reliable Transportation
- Military / Police / Security experience preferential but not mandatory
- Ability to stand on foot for extended periods of time (4, 6, 8, hours) while checking individuals for permits.
- Ability to communicate effectively both orally and in writing for the purpose of public interaction and report writing.

<u>Contact Information:</u> Ninilchik Natives Association, Inc. PO Box 39130 15730 Sterling Hwy Ninilchik, AK 99639 Phone: (907)567-3866 – Fax: (907)567-3867 Email: <u>nnai@nnai.net</u>